

CLONKEEN COLLEGE STUDENT CODE OF BEHAVIOUR

Mission Statement:

Clonkeen College is a voluntary Catholic secondary school, where each individual and group within the school community is encouraged and facilitated to contribute to the creation of a caring, supportive and inclusive educational environment, conducive to developing the diverse talents of all the participants.

INTRODUCTION

Clonkeen College is a non-fee-paying secondary school for boys only, founded by the Christian Brothers, now under the Trusteeship of the Edmund Rice School's Trust (ERST).

The ethos of the school is based upon the five key elements of the ERST Charter which are:

- Nurturing faith, Christian spirituality and Gospel-based values
- Promoting partnership
- Excelling in teaching and learning
- Creating a caring school community
- Inspiring transformational leadership

Clonkeen College promotes the personal, spiritual, physical, creative and intellectual development of its students. Its functions and institutions are based on respect for all members of the school community. All students, parents/guardians and staff are expected to conform to, and uphold, the school ethos, rules and policies.

Clonkeen College aspires to create a secure, safe, and inclusive school environment for its students. It wishes to have a Student Code of Behaviour which is positive, unbiased, consistent, and fair. It seeks to temper this with a pastoral dimension which encourages students to correct unacceptable behaviour, and which aspires to promote positive and good student behaviour.

1. The school has the following expectations of its students.

- Students will maximise their academic potential through diligent use of their class time, allied to regular and carefully planned homework and study
- Students will actively contribute to a positive learning environment and will actively participate in all the learning opportunities the college provides
- Students will develop positive and respectful relationships with fellow-students and teachers.
- Students will develop a clear awareness of their responsibility to themselves and to the school community
- Students will maintain high standards with regard to:
 - Attendance
 - Punctuality
 - Dress code

2. Parents/guardians of students are required to support the school's aims and to monitor their son's performance and behaviour.

The Code of Behaviour is composed in conjunction and compliance with the following policies:

- School Attendance Strategy Policy
- Anti-Bullying Policy
- Substance Misuse Policy
- Internal Examinations Policy
- Mobile Phone Policy
- Suspension/Expulsion Policy
- Homework/Study Policy
- Dignity in the Workplace Policy

PASTORAL CARE

In addition to the **Subject Teacher**, each class group has a **Tutor**, and each year has a **Year Head**.

Also available to speak to students or their parents/guardians are:

- **The Guidance Counsellor**
- **The Deputy Principal**
- **The Principal**

PROMOTING POSITIVE BEHAVIOUR

A. In addition to their academic development in the school, students are encouraged to get involved in the following areas:

- Social Concern Projects
- Extra-curricular activities
- Retreats, school masses and school events
- Student Council
- Class Representatives
- Induction programme for new First Years
- Gaisce Awards
- Sports Day for all
- School Musical
- Quizzes, competitions etc.

B. Continual/ongoing encouragement and support is offered in the form of:

- Verbal praise by the teacher
- Positive comments to the Year Head/Tutor by subject teachers
- Positive written comments by subject teachers and management
- Certificates of Excellence

Positive comments can be recorded on Compass via the following categories:

• Outstanding work or effort
• Consistent work or effort
• Helpful or kind to another person
• Displayed leadership
• Positive contribution to school life
• Recent improvement
• Good team player
• Positive attitude

C. In the final term our Annual Awards focus on rewarding students who make exceptional contributions to school life during the year under the following headings.

- Academic achievement
 - Academic Distinction (Best results in internal exams.)
 - Best Leaving Certificate Result
- Attendance/Punctuality
- Social Concern
- Student Council
- Class Leadership
- Student of the Year
- Achievement at Sport
- Gaisce Awards

Misdemeanours

The school deems unacceptable any behaviour which

(a) endangers the individual concerned or others

- e.g.** Conduct likely to cause injury
Misuse of electronic devices
Smoking/Vaping
Absent without permission.
Leaving classroom without permission
Unruly behaviour
Out of bounds
Cycling or scooting on school grounds
Wearing inappropriate jewellery

(b) has a negative impact on teaching and learning

- e.g.** Forging signatures
Disrespect
Interference with personal property
Breach of examination rules
Misuse of a journal
Misuse of electronic devices
Lateness
Missing books/copies
Homework not done
Eating in class
Disruption of class
Failure to provide note

(c) degrades the school environment

- e.g.** Damage to property
Graffiti
Bringing the school into disrepute online or otherwise
Litter

The above lists are not exhaustive.

Serious	Minor
<ol style="list-style-type: none"> 1. Absent without permission 2. Forging signatures 3. Smoking/Vaping 4. Conduct likely to cause injury 5. Disrespect 6. Damage to property 7. Interference with personal property 8. Dissent 9. Breach of examination rules 10. Persistent minor offences 11. Misuse of school journal 12. Misuse of electronic device 	<ol style="list-style-type: none"> A. Incorrect uniform B. Lateness C. Books/Copybooks missing D. Homework not done. E. Eating in class. F. Litter G. Unruly behaviour H. Leaving Classroom without permission K. Disruption of class L. Failure to provide note M. Out of bounds N. Cycling or scooting on school grounds O. Wearing inappropriate jewellery P. Rudeness/ Bad manners

Note 1: On occasions, students may be liable for sanctions for serious misdemeanours not specifically mentioned in the Code of Behaviour. In these instances, the Senior Leadership Team of the College will take such actions as it deems appropriate to the specific circumstances.

Note 2: **Lateness:** Students, who are late arriving to school, in the morning or directly after lunch break without a written explanation, are liable to serve an automatic half hour detention after school on the evening following any such lateness. Repeat offenders can expect to serve a one-hour detention period for persistent lateness.

Note 3: Teachers are permitted to detain any student or a number of students for up to 15 minutes after school. Thereafter, teachers should contact the parents/guardians concerned.

Note 4: Out of bounds are any areas that students are found without permission.

Note 5: **Jewellery:**

- Students may wear any **two** of the following: ring, necklace or a bracelet. Teachers will be the **final arbiters** of suitability of all jewellery.

Piercing:

- No-one is allowed to wear jewellery requiring piercing in school. This is for health and safety reasons and **there will be no exceptions**. Wearing a plaster over jewellery is not acceptable.

Note 6: In case of damage to property fines may also be applied at the discretion of the Principal.

Note 7: Persistent misconduct, however “*minor*”, is always serious in its effects on the perpetrator and, more seriously, on others, and will be treated accordingly.

Note 8: The Senior Leadership Team also reserves the right to be the final arbiter of the suitability of personal appearance and hygiene.

Sanctions

Where students fail to respond to positive encouragement the following sanctions may be applied as appropriate.

Misdemeanours	Likely Sanctions
<ul style="list-style-type: none">• 3 or more Minor Bookings in one week• 1 Serious Booking• An accumulation of Minor Bookings	<ul style="list-style-type: none">• Warning from Year Head/Tutor• Detention work at home• Detention served in school
<ul style="list-style-type: none">• An accumulation of Serious Bookings• An accumulation of Detentions	<ul style="list-style-type: none">• Written warning to parents• Suspension
<ul style="list-style-type: none">• Any misdemeanour (s) that the Principal decides merits a suspension. [See Note 1]• Disruption of Detention• Failure to attend Detention• Failure to give Detention Note to Parents	Suspension

Procedures

Detention

- Students due for detention will receive written notification. This *Detention Notice* must be signed by the parent or guardian and returned to the Year Head not later than 11am on the day after receiving the notice.

Appeals

- Oral appeals of bookings under the code should be made in a mannerly fashion to the teacher involved outside class time and prior to the issue of the *Detention Notice*.
- After receipt of the *Detention Notice* any appeals must be:
 - In writing, clearly outlining the reason(s) for the appeal
 - Signed by a parent/guardian
 - Submitted to the Discipline Co-ordinator with the acknowledgement of the detention notice attached